

DEDUCTION REFUND / ADJUSTMENT

SCREEN ID: HTODA

| | | | |
|-------------------|--------------------|-------------|------------|
| COMPANY NUMBER | EMPLOYEE NUMBER | T C D | PAGE NO |
| 0 0 | | 0 0 | |

EMPLOYEE NAME (FOR REFERENCE ONLY)

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| | | | | | | | |
|---------------|-----------------|---------------|----------------------|--------------------|------|--------|------------|
| TRANS CODE | CHECK NUMBER | CHECK DATE | PERIOD BEGIN DATE | PERIOD END DATE | REAS | T U | Net Pay |
| 5 0 3 | | | | | | | |

| | |
|-----|-----|
| (1) | (2) |
| + | Y |
| | |

TAX WITHHELD

| | | | | | | |
|---------------|------------------|------------|----------------|----------|-------|--------------|
| TRANS CODE | STATE LOC CDE | FIT SIT | OASDI LOCAL | HI DI | OTHER | GROSS PAY |
| 5 0 0 | | | | | | |

| | |
|-----|-----|
| (1) | (2) |
| + | Y |
| | |

VOLUNTARY DEDUCTIONS

| | | | | | | | | |
|---------------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|
| TRANS CODE | DED NO | AMOUNT | DED NO | AMOUNT | DED NO | AMOUNT | DED NO | AMOUNT |
| 5 5 0 | | | | | | | | |

| | | | | | | | | |
|---------------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|
| TRANS CODE | DED NO | AMOUNT | DED NO | AMOUNT | DED NO | AMOUNT | DED NO | AMOUNT |
| 5 5 0 | | | | | | | | |

| | |
|-----|-----|
| (1) | (2) |
| + | Y |
| | |

| | |
|-----|-----|
| (1) | (2) |
| + | Y |
| | |

| | | | | | | |
|-------|---|-----|---|------------|---|-------|
| TAXES | + | NET | = | TOTAL PAYS | = | GROSS |
| | | | | | | |

SHADED AREAS ARE NOT USED FOR INPUT AT THIS TIME

(1) Adjustment Indicator

Blank, + Positive Adjustment (Non-Paid)
 - Negative Adjustment (Non-Paid)
 P Positive Update in Current Pay (Paid)
 M Negative Update in Current Pay (Paid)

(2) YQ Indicator

Blank Adjust Year, Quarter, and Month Fields
 Y Adjust Year fields only
 Q Adjust Year and Quarter fields only
 C Adjust Year and Prior Quarter fields only

Authorized Signature

Date

Keyed By

Date

Form PR-7
Rev 10/04